**PHILIP MORRIS U.S.A.** INTER-OFFICE CORRESPONDENCE

120 PARK AVENUE, NEW YORK, N.Y. 10017

TO: T. Keim

DATE: December 13, 1982

FROM: R. Stirlen

SUBJECT: THE MERIT REPORT

For your information, the final budget for printing 10,000 Merit Report summary books is $32,565 (maximum of $34,193 with a full 5% overrun). This budget figure includes cover, binding and 100 pages of text printed both sides.

While it is well within our 1983 budget estimate for this project of $75,000, we have sufficient money in the 1982 budget to cover the project. I will have Vince Occhiuto obtain the appropriate estimate so we can write-off the book this year.

If you have any questions, please call.

RS/ra

cc: R. Fitzmaurice
C. Gillis
V. Occhiuto

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